

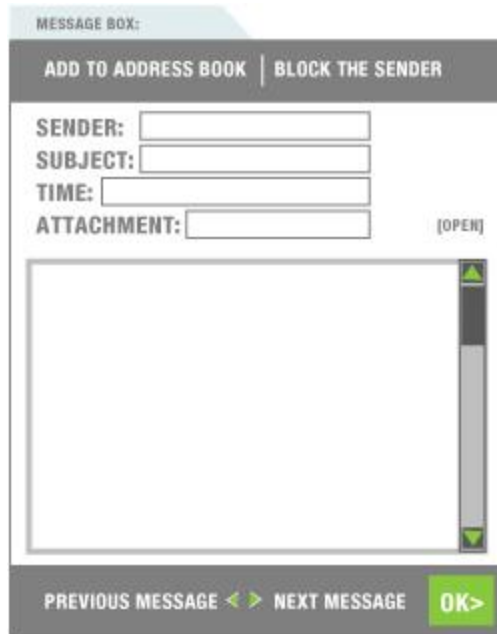
Content Inventory

All functions are identified by roll over labels



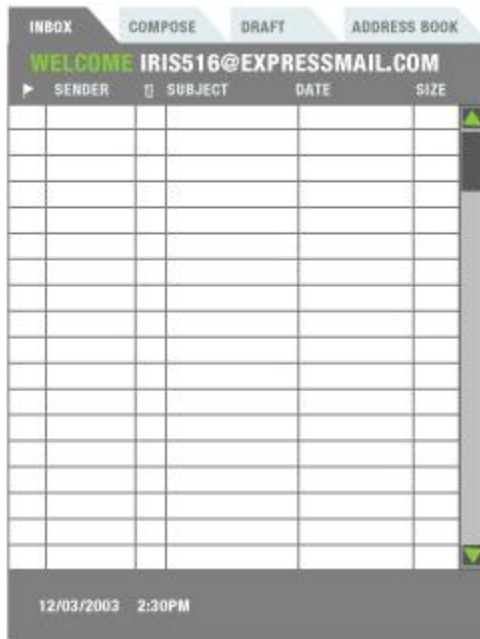
Buttons at Top of Screen (from left to right)

- Delete: Deletes current message
- Mark Unread: Marks a message as unread
- Forward: Forwards message to recipient(s)
- Reply: Responds to the sender of a message
- Reply to All: Responds to sender and all recipients of a message
- Flag: Marks a message as important for archive purposes
- View Flagged Messages: Filters out unflagged messages from Inbox
- Open Attachment: Opens attachment, if any, to a message
- Print: Prints current message
- Print Preview: Previews what a message will look like if printed



Main View/Message Display

- Add to address book: Adds address of sender to address book
- Block the Sender: Adds the sender to block list
- Sender: Displays sender of message
- Subject: Displays subject of message
- Time: Displays time stamp of message
- Attachment: Displays attachments, if any
- Open: Opens attachments, if present
- Previous Message: Displays previous message in inbox
- Next Message: Displays next message in inbox
- OK: Closes this message; is used in this location for other functions



Inbox View

- Compose: Changes the Main View to Composition
- Draft: Changes Inbox to a list of drafts in progress
- Address Book: Changes Inbox to Address Book

COMPOSE BOX:


RECIPIENT:

SUBJECT:

CC:

BCC:

ATTACHMENT: [OPEN]



Compose Box

- Recipient: Enter the recipient here
- Subject: Enter the subject here
- CC: Enter additional recipients here
- BCC: Enter additional, secret recipients here
- Attachment: Displays attachments to message
- Open: Opens attachment(s) to message



Folders/Categories

- Clicking on a folder/category displays it in the Inbox View



Controls in Right Column

- Search: Searches for the text entered the field to the left, in the View that has been selected
- Classify in Categories: Puts a reference to a message in a selected category
- New Category: Adds a new category
- Delete Category: Deletes a category
- Rename Category: Renames a category
- Filters: Opens the filter manager
- More: Opens more options for account management
- My Interface: Opens the interface manager
- Help: Opens the help interface